

Center for Power System Studies
Annual Meeting
MINUTES (Approved)
Brookings SD - September 18, 2002

1. **Call to Order:** Steve Hietpas called the meeting to order at approximately 10:52 AM
2. **Recording Secretary:** Chad Orris was volunteered
3. **Roll Call:**

Jerry Tielke	Missouri River Energy Services
Lloyd Linke	Western Area Power Administration, Watertown
John Knofczynski	Heartland Consumers Power District
Dave Christianson	Burns & McDonnell
Jim Edwards	East River Electric Power Cooperative
Greg Vaselaar	Western Area Power Administration, Huron
Wayne Knabach	SDSU
Jay Dring	Nebraska Public Power District
Steve Hietpas	SDSU
Chad Orris	MidAmerican Energy
Dave Mugli	Basin Electric
4. **Approve Agenda:** Greg Vaselaar moved and Jerry Tielke seconded to accept the agenda as submitted.
5. **Approve Minutes of April 25th Semiannual meeting:**

Minutes were reviewed with no comments or questions from members. Minutes approved as written.
6. **Coordinator's:**
 - **Annual Report:** See report included in packet. Some of the highlights were:
 - * 35th year of operation for CPSS
 - * The huge summer project for the Crothers Engineering Addition has been completed.
 - * CPSS scholarships continue to help students. Need to try to get the word out to more students about CPSS
 - * Trips and tours continue for students and continue to impact student perception and interest in the power world.
 - * Reviewed power student internship work.
 - * Reviewed Graduate Power related jobs.
 - * Reviewed and highlighted the faculty power projects.
 - **CPSS Student Project Update:**

This years project will be the Design and Construction of a Bidirectional AC/DC converter Students on this project will receive a payment for labor of \$540/semester/student, which has been pre-budgeted for this project. The project has an estimated cost of \$4240 and was approved and accepted as stated.
 - **Membership List Update:** Steve Hietpas passed around the current membership list and asked those present to update the list.

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7. ***Selection of New Conference Committee Member:***

Notes on this year's conference:

The conference went very well, with the members appreciating the variety of subject areas presented. Some problems identified were poor lighting and amplification, as well as the necessity of further advanced notice. Speaker planning needs to be improved. One idea was to possibly get presenter from within the member groups.

John Knofczynski (Heartland Consumers) replaces Jim Edwards (East River). Greg Vaselaar will remain for one more year.

8. ***Special Project Committee:***

Chad Orris (MidAmerican Energy) replaces Terry Wolf. Ralph Hagge (Canon Technologies) will remain for one more year.

9. ***Budget Committee:***

Jim Edwards replaced Lloyd Linke on the budget committee. Al Koeckeritz (Otter Tail Power) will remain for one more year.

10. ***New Business:*** Financial Report

Margaret Lengkeek was off all summer. Therefore charges were a bit difficult to keep track of. She did a wonderful job getting things together after she came back.

CPSS income and expenses were reviewed.

Balance on hand as of July 1, 2002 is \$6388.78, and the expected balance for July 1, 2003 is \$3000.

One correction was made in the budget numbers.

Lloyd Linke made a motion to accept the financial report with the correction.

John Knofczynski seconded the motion.

11. ***Place/Date for spring 2003 Semiannual Meeting***

One possible date will be Black Hills Power and Light. Continued correspondence with Black Hills will follow the meeting with the intention to have a firm date as soon as possible.

A note was made to avoid the 23rd and the 24th of April – MRES has their annual meeting during those dates.

12. ***Adjourn:*** The meeting adjourned at approximately 12:19 p.m. with a motion by Jim Edwards and seconded by Jim Edwards. A short tour of the new energy laboratory followed for those able to attend.

Respectfully submitted,

Chad D. Orris, MidAmerican Energy
Recording Secretary
September 18, 2002
Typed and Submitted October 7, 2002