

Center for Power System Studies
Annual Meeting
MINUTES
Brookings SD - September 19, 2001

1. **Call to Order:** Steve Hietpas called the meeting to order at approximately 2:10 p.m.
2. **Recording Secretary:** Corey Kasuske, SVSWE
3. **Roll Call:**
 - Steve Hietpas (SDSU)
 - Ralph Hagge (Cannon Technology)
 - Greg Vaselaar (WAPA, Huron)
 - Dave Christianson (Burns & McDonnell)
 - Larry DeKramer (Northwestern)
 - Bob Endahl (Otter Tail)
 - Blair Metzger (DGR)
 - Corey Kasuske (SVSWE)
 - Jay Dring (NPPD)
 - Corey Huber (Northwestern)
 - Mary Zanter (MidAmerican)
 - Jim Wilcox (XCEL Energy)
4. **Approve Agenda:** Greg Vaselaar moved and Mary Zanter seconded to accept the agenda as submitted.
5. **Approve Minutes of April 13th Semiannual meeting:** After a brief discussion of Item #14, Memberships, Larry DeKramer moved and Greg Vaselaar seconded to approve the minutes as submitted. Passed by unanimous voice vote.
6. **Coordinator's Report:** See report included in packet
7. **Membership List Update:** Steve Hietpas passed around the current membership list and asked those present to update the list.
8. **Selection of New Conference Committee Member:** After a brief discussion, it was decided that it would be desirable to have a third person be on this committee. Greg Vaselaar stated that he and Jim Edwards were willing to stay on for another year. Mary Zanter volunteered to be join the committee, or would have their company attendee be on the committee. After this, a short discussion on possible dates for the Fall 2002 Meeting took place. In light of all the events that take place in October, it was decided that late September would be the best. Steve Hietpas stated that September is a very busy month for him with a new school year starting up, but he was willing to work it into his schedule.
9. **Special Project Committee:** Currently the committee consists of Jim Dougherty (MEC) and Terry Wolf (MRES). Jim's 2nd year term is up at this time. Terry will remain on the committee. Ralph Hagge (Canon Technologies) volunteered to replace Jim Dougherty on this committee.
10. **Budget Committee:** Jerry Tielke (MRES) and Lloyd Linke (WAPA) currently serve on this committee. Jerry's 2nd year term is up at this time. Lloyd will remain on the committee. Bob Endahl (Otter Tail Power) volunteered to replace Jerry on this committee.

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11. **Old Business:** No discussion of any old business took place.
12. **New Business:** Financial Report – Steve Hietpas commented on the Financial Statement saying that he did not know of any changes or unforeseen expenses through the end of the year. He stated that he tries to keep a minimum balance of \$3000, and as the statement projects now, that number will be maintained. Neither member of the budget committee was present for the meeting.

The next meeting is tentatively planned for April 25th, 2001 in Madison, SD. Heartland has graciously volunteered to host the semiannual meeting.

13. **Adjourn:** The meeting adjourned at approximately 3:00 p.m.

Respectfully submitted,

Corey Kasuske, SVSWE
Recording Secretary
September 19, 2001