

Center for Power System Studies  
Annual Meeting  
MINUTES (Official)  
Brookings SD - September 20, 2000

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1. **Call to Order:** Steve Hietpas called the meeting to order at approximately 1:30 p.m.
2. **Recording Secretary:** Terry Wolf, MRES
3. **Roll Call:**
  - Steve Hietpas (SDSU)
  - Ralph Hagge (Cannon Technology)
  - Greg Vaselaar (WAPA, Huron)
  - Jim Dougherty (MidAmerican)
  - Darrel Crocker (WAPA, Watertown)
  - Jim Russell (Heartland)
  - Larry DeKramer (Northwestern)
  - Bob Endahl (Otter Tail)
  - Terry Wolf (MRES)
  - Ron Lamberty (Dakota Supply Group)
  - Michael Cannon (Cannon Technologies)
4. **Approve Agenda:** The agenda was accepted as submitted.
5. **Approve Minutes of April 13<sup>th</sup> Semi-annual meeting:**

Terry Wolf commented that there was a grammar error in 8.a. Electrical Engineering Instructional Program. "Alfred Andrawis is already using the facility for a new laboratory course."

Greg Vaselaar moved and Jim Dougherty seconded to approve the minutes as revised. Passed by unanimous voice vote.
6. **Coordinator's Report:** See report in packet
7. **Membership List Update:** Steve Hietpas passed around the current membership list and asked those to update the list.
8. **Membership fees:** No discussion was held on this topic.
9. **Who's Who?:** Steve Hietpas passed around the Who's Who in Power Engineering from SDSU and asked those present to update the list.
10. **Conference Committee:**

Greg Vaselaar, (WAPA) and Jim Edwards (EREPC) both joined the group last year. Normally, the terms are staggered, however, for this situation, those present thought both parties should remain on the group.
11. **Special Project Committee:**

Currently the committee consists of Larry DeKramer (NWPS) and Jim Dougherty (MEC). Larry's 2<sup>nd</sup> year term is up at this time. Jim will remain on the committee.

Jim Dougherty (MEC) moved and Larry DeKramer (NWPS) seconded to nominate Terry Wolf (MRES) to the committee. The motion passed by a voice vote.

12. **Budget Committee:** John Knofczynski (Burns McDonnell) and Jerry Tielke (MRES) currently serve on this committee. John's 2<sup>nd</sup> year term is up at this time. Jerry will remain on the committee.

Darrel Crocker, (WAPA retired) commented that he would like to see WAPA Watertown continue their involvement in the CPSS. He suggested that the group consider nominating Lloyd Linke (WAPA) to the group. Darrel Crocker nominated and Terry Wolf seconded the nomination of Lloyd Linke (WAPA) for the Budget Committee. The motion passed by a voice vote.

Steve Hietpas will contact Lloyd Linke to ensure he doesn't have any concerns with being nominated to the committee.

13. **Old Business:**

- a. Report/Update on Conference – Greg Vaselaar (WAPA) gave an update on the status of the conference planned for next spring.

Greg commented that Jim Edwards (EREPC) has discussed several issues related to the planning of this conference. Several of the issues discussed related to the creation and the mission of CPSS. Greg provided a brief summary for those items. He also commented about the conference directly. The conference is planned for a one-day event. Currently, there are two main themes focused on the End User and the other on the Provider. Greg provided several ideas for possible topics. Those present discussed several of the topics and provided him with some possible presenters for those topics.

Several questions arose from the discussion; should CEU's be offered for the course, should presenters be paid for their travel, initial funding for the conference.

Those present agreed those were important items to discuss in more detail. Greg Vaselaar agreed to contact Jim Edwards (EREPC) to discuss these further. After that time he agreed to send an email to the CPSS members to solicit feedback on some of these issues and to search for possible speakers.

- b. Special Project – discussion

Currently, no special projects are planned. SDSU staff has suggested ideas for past projects and the members agree those projects should be completed prior to the initiation of another project. Steve Hietpas commented that he encourages the members to provide him with possible projects or suggestions for improving current projects.

- c. New Energy Lab/Lab Benches

Steve Hietpas commented that the new lab still requires funding for 3 new workbenches. He commented that one bench costs approximately \$8,000. He thought this would be an excellent opportunity for one of the members to provide some funding for either an entire bench or to partially cover the costs of a new bench. He further commented that the bench would have a plate with the sponsors name engraved on it. Members are encouraged to consider the possibility of providing funding for one of the benches.

14. **New Business:**

- a. Financial Report – Neither member of the budget committee was present for the meeting. Jerry Tielke (MRES) asked Terry Wolf, to present the budget to the members.

As discussed at the previous meeting, members were concerned about the small reserve. Steve Hietpas commented that it appears in the foreseeable future that there will be a reserve of approximately \$3,000 or approximately the membership dues of a full member. Those present commented that Alliant Energy, formerly Interstate Energy Services (IES), should be contacted to see if they would be interested in becoming a full member again, instead of an associate member.

Terry Wolf moved and Larry DeKramer (NWPS) seconded to accept the proposed budget. The motion passed by voice vote.

*b.* Place/Date for spring 2001 Semiannual Meeting

The next meeting is planned for April 26<sup>th</sup>, 2001 in Madison, SD. East River Electric Power Cooperative has graciously volunteered to host the semi-annual meeting.

*15. Adjourn:*

The meeting adjourned at approximately 3:30 p.m.

Respectfully submitted,

Terry Wolf, MRES  
Recording Secretary  
September 26, 2000